



**North Carolina Department of Health and Human Services
Division of Social Services**

325 North Salisbury Street • MSC 2439 • Raleigh, North Carolina 27699-2439
Courier # 56-20-25

Pat McCrory
Governor

Aldona Z. Wos, M.D.
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Secretary DHHS

Wayne E. Black
Division Director

June 10, 2014

Food & Nutrition Services (FNS), Medicaid, NC Health Choice, Child Support (IV-D), TANF, Work First Maintenance of Effort, Low Income Home Energy Assistance Program (LIHEAP), Foster Care Title IV-E Administration, Adoption Assistance Title IV-E Administration, Social Services Block Grant (SSBG)

FOLLOW-UP AND CORRECTION COMPLETED

DSS County:	Currituck
On-Site Monitoring:	March 19, 2014
Review Period:	December 2013 & January 2014

I Purpose

This is a follow up letter noting corrections made for the findings cited in fiscal monitoring, as outlined in the June 9 letter.

II Monitoring Review

The NC Division of Social Services conducted a formal "on-site" monitoring of randomly selected Food & Nutrition Services (FNS), Medicaid, NC Health Choice, Child Support IV-D, TANF, Work First Maintenance of Effort, Low Income Home Energy Assistance Program (LIHEAP), Foster Care Title IV-E Administration, Adoption Assistance Title IV-E Administration, Social Services Block Grant (SSBG), State In-Home and TANF to SSBG expenses. The Budget Office Monitoring Worksheet is attached for additional information. Our monitoring included a sample of October 2013 reported expenditures; and therefore does not guarantee all errors have been found. Reporting is the responsibility of the county. Noted below are the results:

Part I – Salary and Fringe Benefits

Finding - None

County Response - _____

Part II - General Administrative Costs

Finding - Review of December 2013 expenditures reported found: 310 General Admin Support was over reported by \$12,401.00 of which \$6,545.00 were 383 ADP General Admin expenditures and \$5,856.50 were un-allowable as the rate claimed was in excess of the maximum rate of \$75.00 per hour. No findings for the month of January 2014.

Monitor notes DHHS/DSS Management is reviewing items which may result in correcting entries. These items are concerning the allowing of private cost share and payment of Child Support Enforcement program administration expenses above the county's contracted rate with Young Williams.

Source – DSS Fiscal Manual - <http://info.dhhs.state.nc.us/olm/manuals/ooc/fsc/man/>

Required Action - Agency must make the following correcting entries: Reduce 310 General Admin Support by \$12,401.00 and report \$6,545.00 as 383 ADP General Admin Support.

County Response - _____

Part IV – Purchased Services

Finding - None

Source

Required Action

County Response - _____

III CONCLUSIONS

Monitor has verified the corrections on subsequent DSS 1571 reports after the March 19, 2014 on-site monitoring and has documentation to support the correction of noted errors.

IV APPEAL

If the county disagrees with the monitoring results, the appeal process is to submit a written appeal to Kathy Sommese, Budget Officer, NC Division of Social Services, 2417 MSC, Raleigh, NC 27699-2417, no later than thirty (30) days from the date of this letter.

Submitted By: Kim Goodwin, Fiscal Compliance Monitor

Cc: Kathy Sommese, NCDSS Budget Officer; Phil Lassiter, Local Business Liaison

